

भारत सरकार / GOVERNMENT OF INDIA

बी.सी.जी. वैक्सीन प्रयोगशाला / B C G VACCINE LABORATORY

स्वास्थ्य सेवा महानिदेशालय / DIRECTORATE GENERAL OF HEALTH SERVICES

स्वास्थ्य और परिवार कल्याण मंत्रालय/ MINISTRY OF HEALTH & FAMILY  
WELFARE

110, 33 फीट रोड, माउंट रोड, गिंडी, चेन्नई 600032  
110,33 FEET ROAD, MOUNT ROAD, GUINDY, CHENNAI 600 032  
TAMILNADU

Office: 044-22500476  
Stores: 044-22500172

Website: www.dirbcglab.gov.in  
e-mail: bcgvl.tnchn@nic.in

No. D-21001/03/2025-26 (Stores)/17

Dated: 27. 09.2025

To

M/s.....

Dear Sir,

Sub.- Inviting Quotation for Supply of Bengal Gram To BCGVL,  
Chennai -Reg.

\*\*\*

BCG Vaccine Laboratory invites sealed bids for SUPPLY OF BENGAL GRAM  
to this Laboratory for a period of one year as given below.

Description of Item	Probable Requirement
Bengal Gram	1800Kgs (i.e.150kg x 12 Months)

The rate finalized will be effective for a period of one year with effect from the  
date of issue of order.

a.	Bid Reference	Tender No. D-21001/03/2025-26 (Stores)/17, dated: 27.09.2025
b.	Date and time of receipt of Tender	Till 02.00 p.m. on 17.10.2025
c.	Date and time for Opening of Tender	At 03.00 p.m. on 17.10.2025
d.	Type of Tender	Limited Tender Enquiry -Single Bid system
e.	Validity of Tender	90 days

Tender shall be sealed in big size envelope super scribed as "Supply of  
Bengal Gram with Tender No. and Due date". The Bidder should ensure that the  
quotation/tender reaches BCGVL on or before the due date as mentioned in  
BCGVL Tender documents. The tender submitted beyond the due date and time,  
shall not be considered for the bidding and shall be rejected out rightly.

The bid in sealed envelope can be sent to BCGVL on address:

**The Director,  
BCG Vaccine Laboratory,  
33 Feet Road, off Mount Road,  
Guindy, Chennai - 600 032**

or could be dropped in Tender Box kept at BCGVL, Chennai.

BCGVL reserves the right to reject any or all bidder's quotes/tenders or to accept in part of offers given by Bidders/Tenderers without assigning any reason thereof. Decision of BCGVL in this regard will be final and binding on all the Bidders / Tenderers.

Thanking you,

Encl.: As above

भवदीय / Yours faithfully,

  
(ति.लता / T. Latha)

क्रय अधिकारी / Procurement Officer  
कृते निदेशक/For Director

Copy to:

1. IT Section – with request to upload in BCGVL website.
2. Office Notice Board.

1. Quality of Bengal Gram / Desi Gram / Brown Gram:

- a. Shall be sweet, clean, whole-some and free from moulds.
- b. Free from living insects, obnoxious smell, discolouration, admixture of deleterious substances and all other impurities.
- c. Shall be reasonably uniform size, shape and colour.

Criteria for rejection:

- i. Bengal Gram not meeting the above standard.
- ii. Impure, admixture of deleterious substances, dust, stones, chaff, husk, stem.
- iii. Green grains.
- iv. Failure to germination needs replacement of entire lot with in 3 days.



## TERMS AND CONDITIONS

1. **Schedule of requirement:** The quantities shown are "Approximate Requirements" which may increase or decrease based upon user section monthly requirement.
2. **Terms of Delivery:** Bengal Gram should be supplied on monthly basis during working days only between 10 A.M. and 04 P.M on receipt of intimation from BCGVL. Vehicles and required manpower for unloading the above supply should be provided by the Vendor.
3. Defective or rejected goods, if any, should be collected after replacing the same on their own arrangement by the Vendor with in 3 days.
4. The Vendor must have valid registration or trade license to carry / supply the item in question (Shops and Establishment Registration or GST registration or Registered under certain enactment or any other certificate issued by government or Government Agency). Copy should be submitted along with the bid.
5. The Vendor must have PAN No. and Bank Account in any of the Nationalised Banks / Scheduled Banks. (In case of Ltd. / Pvt. Ltd. / Partnership Firm, the PAN and Account shall be in the name of the Firm / Company and in case of Individual / Ownership, the PAN and Account may be in the name of Owner).
6. The tendering firm will have to give an undertaking to the effect that they have not been blacklisted or their business dealings with the Government departments have not been debarred. This undertaking should be furnished in the format given in Annexure-A attached to this Tender document.
7. **Rates & Taxes:** Rate for the item to be quoted in Kgs. on F.O.R. BCGVL (Free delivery to the BCGVL Premises) in the prescribed format only, given in Annexure-B attached to this Tender Document. The rates to be quoted inclusive of applicable taxes, if any.
8. The selection of the bidder will be on the basis of L1.
9. The rates quoted by the selected firm and approved by this office shall remain valid for a period of 12months from the date of placement of order.
10. While submitting the tender for this work, the tenderer will be deemed to have read, understood and accepted all the terms and conditions stated in the tender document and shall be complied with.
11. If the successful Bidder fails to fulfil his obligation under this Tender, ie. Non-adherence to terms and conditions contained in this tender, the BCGVL after due notice to the supplier/agency may black list the supplier/agency.
12. Tender must reach this office not later than the time and date notified in the tender form stated in the Schedule of Tender. In the event of tender received after scheduled date and time, the tender will not be allowed in bidding and it will be rejected summarily.



13. Each page of the Tender and all its annexure shall be signed and stamped by authorised representative of Tenderer in token of acceptance of the terms and conditions laid under the Tender Document. No page should be removed / detached from the tender document.
14. All entries in the Tender form shall be legible and filled clearly. Any overwriting or cutting which is unavoidable shall be signed by the authorised signatory. Tender incomplete in any form will be rejected out rightly.
15. Tenders incomplete in any form will be rejected out rightly.
16. Conditional Tenders will be rejected out rightly.
17. Validity of bid is 90 days from the date of opening of the bid.
18. Annexure enclosed received without the signature of authorised signatory will not be entertained and will be rejected summarily.
19. Tenders not received in the prescribed format shall be ignored and no correspondence in this regard will be entertained.
20. Canvassing, in any form, by the tenderer or his representative with any of the officials of BCGVL Staff shall render the tender liable to be rejected.
21. This tender or contract and both are non-transferrable.
22. Rate for supply and laying to be quoted in the prescribed format only given in Annexure-B attached to the Tender Document.
23. The rates quoted by the selected firm and approved by this office shall remain valid throughout the period of contract and any request to increase the rates for any item (s) during the currency of the contract shall not be considered.
24. ACCEPTANCE OF TENDER:

BCGVL reserves the right to accept or reject in part or whole, any or all the tenders received without assigning any reason, whatsoever BCGVL is not bound to accept the lowest tender. The decision of BCGVL in this regard shall be final and binding on all bidders.

25. LIQUIDATED DAMAGES:

If the item is not delivered with in time specified in the order, BCGVL shall recover from the supplier as liquidated damages a sum of 0.5% (1/2 percent) of order /bill value of undelivered items for each week of delay (or) past thereof. The total liquidated damages shall not exceed 5% of order value.

26. OPTION CLAUSE:

- (i) The quantity mentioned in the tender is approximate only and may increase or decrease by 25%
- (ii) 25% of the quantity ordered, will be applicable as repeat order.





27. TERMS OF PAYMENT:

100% payment shall be made after completing the supply on monthly basis and on receipt of acceptability from user end, against submission of Tax Invoice with in 01 (One) month.

28. FORCE MAJEURE CLAUSE :

If at any item during the continuance of the contract the performance in whole or part by either party of any obligation under the contract shall be prevented or delayed by reasons of war, hostility acts of public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts or acts of God (hereinafter referred to as events) then provided notice of the happenings of any such events if given by either party or the other within twenty one days from the date of occurrence thereof, neither party shall by reasons of such event, be entitled to terminate the contract nor shall either party have any claim for damage against the other whether in respect of such non- performance or delay in performance.

Deliveries or acceptance of deliveries under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist and the decision of BCGVL as to whether the deliveries or acceptance of deliveries have to be so resumed or not shall be final and conclusive provided further if the performance in whole or part or any obligation under the contract is prevented or delayed by reasons of any such event for period exceeding 60 days either party may at its option terminate the contract.

29. ARBITRATION CLAUSE:

Except, as otherwise provided elsewhere in the contract, if any dispute, difference, question, or disagreement arises between the parties hereto or their respective representatives or assignees, at any time, in connection with, meaning, operation, effect, interpretation or out of the contract or breach thereof, the same shall be referred to decide by an Arbitrational Tribunal consisting of three arbitrators. Each party shall appoint one arbitrator and arbitrators so appointed shall appoint third arbitrator who will act as Presiding arbitrator. Subject as aforesaid the Indian Arbitration and Conciliation Act, 1996 shall apply to the arbitration proceedings under the Contract.

30. JURISDICTION:

The successful bidder, hereby, agrees that the Courts situated in Chennai / Tamilnadu alone shall have the jurisdiction to hear and determine all actions and proceedings arising out of this contract. This agreement is subject to the special conditions stipulated in our schedule and issued Order and subsequent amendments, if any, notified from time to time.

\*\*\*



## SUPPLY OF BENGAL GRAM

1.	Name of the Firm	
2.	Nature of the Firm ( Limited Company, partnership Firm, Co-op. Society or Sole Proprietor, Photocopies of documents Confirming constitution of the firm to be enclosed )	
3.	Year of Establishment	
4.	Registration / GST Registration No.	
5.	Registered Postal Address	
6.	Telephone / Mobile No.	
7.	E-mail ID	
8.	PAN No.	
9.	Name of Bankers & Branch with full address	
10.	Type of Account & A/C No.	
11.	Were you associated with BCGVL in any other contract in the past?	YES / NO
12.	Are you currently having any contract with BCGVL?	YES / NO
13.	Are you on the approved list of other Pharma / Vaccine companies / Public Sector Undertakings / Govt. Dept. etc. If so, furnish copies of Certificates certifying your performance.	YES / NO
14.	Confirmed that Bank Guarantee/Demand Draft will be provided for the Security Deposit / Performance Guarantee.	YES / NO
Note	The Bidder has to fill up the above details and enclose the supporting documents along with Tender.	

Date

Signature of Tenderer

Place

Full Name &amp; Address with seal



Tender No. D-21001/03/2025-26 (Stores)/17, dated: 27.09.2025

SUPPLY OF BENGAL GRAM

UNDERTAKING

1. I / We, the undersigned, certify that I/We have gone through the terms and conditions mentioned in the tender document and undertake to comply with them.
2. The rates quoted by me/us are valid and binding upon me/us for the entire period of contract and it is certified that the rates quoted are the lowest quoted for any other institution / hospital in India. It is also certified that item quoted are of Standard Quality and workmanship.
3. I/We hereby undertake to supply the items as per directions given in the tender document / supply order within the stipulated period.
4. I/We give the rights to Director, BCGVL to forfeit the security money deposited by me/us, if any, delay occurs on my/our part of failed to fulfil the terms and conditions stipulated in this Tender.
5. There is no vigilance / CBI case or Court case pending against me/us/firm.
6. This is to declare & certify that neither myself nor my firm has ever been blacklisted / banned by any Government / Semi Government / Public / Private Institution.
7. I/We hereby certify that the firm possess all the required license / certification to perform the work.
8. Will submit DC & Invoice along with consignment.

Date

Signature of Tenderer

Place

Full Name & Address with seal





ANNEXURE-B

Tender No. D-21001/03/2025-26 (Stores)/17, dated: 27.09.2025

SUPPLY OF BENGAL GRAM

Price-Bid

(To be submitted in the Letter head of Tenderer.)

S. No.	Name of Item	Approximate requirement	Rate per Kg. Rs.	Total Price Rs.	Total Price in words
1	Bengal Gram	1800Kgs (i.e. 150kg x 12 Months)			
	GST				
	TOTAL				

NOTE:

- The selection of the bidder will be on the basis of L1 .
- The quoted prices should be inclusive of packing, forwarding, unloading at BCGVL Premises, GST & FOR BCGVL, Chennai.

Date

Signature of Tenderer

Place  
seal

Full Name & Address with



ANNEXURE- C

Tender No. D-21001/03/2025-26 (Stores)/17, dated: 27.09.2025

SUPPLY OF BENGAL GRAM  
CHECK LIST

(to be submitted along with Bid)

Sl. No.	Description	Indicate Yes / No	Page No.
1.	Tender cover shall be super scribed with Tender No. & Date		NA
2.	Copy of Registration No. / PAN No. / GST No. enclosed		
3.	Copy of Bank details enclosed.		
4.	Tender Validity for 90 days given.		
5.	Sealed & Signed copy of complete Tender Document along with Technical & Price Bid as a token of acceptance of all Terms & Conditions enclosed. (Single Bid System)		
6.	All documents enclosed with Bid should be clearly numbered and indexed		
7.	Undertaking to be submitted (Annexure A) on the Letter Head.		

Note:

1. The above check list must be submitted along with Bid.



Signature & Seal of Tenderer.

\*\*\*